

## **MINUTES OF BROOKSHIRE ESTATES BOARD OF DIRECTORS ON FEBRUARY 23, 2021**

The Board of Directors of Brookshire Estates Homeowners met on February 23, 2022. In attendance were President Mike Foss, Vice-President Dick L'Heureux, Treasurer Yvonne Tichelaar, Webmaster Jeff Cao, Architectural Chair John Woloszyn and Secretary Judy Moschetto.

Mike called the meeting to order and advised that it had come to the Board's attention that major construction on a Brookshire lot was occurring, about which no one knew or was advised. Discussion ensued and after research it was determined that the homeowner of said lot is using a portion of Tract F, which is dedicated as a private drive for ingress, egress, drainage and utilities for Lots 82, 83 and 84 and in which said Lots have an undivided interest in said Tract F.

The Board consulted the CC&Rs of Brookshire Estates regarding use of Tract F and determined that the homeowner should be advised of the Board's findings for the homeowner's information and specifically referenced CC&R Article VIII, Section 4, Page 10. The Board then prepared a letter to said homeowner advising of the foregoing and authorized Mike as President to send said letter to the homeowner for their information, and to transmit said letter via certified mail, return receipt requested and via email.

There being no further business to come before the meeting, it was moved, seconded and unanimously approved that the meeting be adjourned, and Mike adjourned said meeting.

Respectfully submitted

*Judy Moschetto, Secretary*